

Vidya Prasarak Mandal's
K.G.Joshi College of Arts & N.G.Bedakar College of Commerce (Autonomous)

Thane

CODE OF CONDUCT

Preamble

The organization believes in value system based on mutual trust, respect and cooperation leading to holistic development of stakeholders; taking vision of parent body ahead,
प्रज्वलितो ज्ञानमयप्रदीपः ।

Code of Conduct - Students

Students should follow rules and regulations of the college.

1. Students ought to wear college ID card all throughout the time they are in college premises.
2. The usage of Mobile phones is strictly prohibited in college buildings, classrooms and corridors.
3. Students are expected to wear decent attire keeping the sanctity of educational institution in mind.
4. Students shall not organize their own picnics, excursions, trips, etc. without prior permission of the Principal and an underwriting duly signed by the parents/ guardians.
5. Students should not cause any willful/ negligent damage to the college property. Stringent action shall be taken for unruly behavior.
6. Students must respect their fellow students, teachers, supporting staff and security staff and behave with them with dignity and grace.
7. Students should not cause any type of harm which would cause mental agony and physical trauma to their fellow students and should work towards gender equality.
8. Any kind of private celebration, cake cutting etc is prohibited in the classroom/ campus in order to maintain cleanliness and academic atmosphere in the institution.
9. Consumption of any kind of mind-altering substances and tobacco products is strictly prohibited in the campus/ college premises.
10. Students should adhere to all the rules and maintain silence and overall discipline in college premises. Students must remain committed to the cause of their own personal growth and development and learning.
11. Student must have Principle and value of Mutual respect and brotherhood.
12. They must have respect for all teachers.

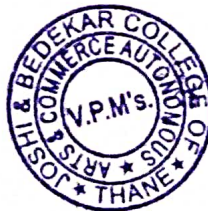
Code of Conduct - Teaching Staff

1. Teachers in such a prestigious Higher Education Institution are expected to be committed to the cause of Higher Education & dedicated in their efforts
2. Teachers' ought to adhere to a responsible pattern of conduct in the institute.
3. They ought to manage their private affairs in a manner consistent with the dignity of profession.

4. Teachers are expected to indulge into professional growth by continuous study and research.
5. Teaching Staff members must participate actively in meetings and express their opinion for positive contribution in the education.
6. All teachers must sincerely perform their duties related to teaching, mentoring, tutorial, practices with utmost dedication.
7. They ought to cooperate and assist in all functions of the institution related to educational and administrative responsibilities.
8. Teachers' ought to participate in extension, co-curricular and extra-curricular activities of the college.
9. They ought to respect the right of dignity of all members of the institution.
10. They ought to wear decent attire and preferably hand-spun khadi once a week.
11. They should have commitment towards wellbeing of students for the overall growth of the institution.
12. They must have mutual respect and brotherhood and cooperation among each other and should create helping atmosphere within the institution.

Code of Conduct - Administrative Staff & Non-teaching

1. Staff members are expected to report on time as per the office timings of the college.
2. Administrative staff ought to adhere to the rules and regulations of the college.
3. Any material information related to exam, result or other matters must not be disclosed to any outside party in order to maintain the confidentiality and privacy
4. They ought to respect the right of dignity of all members of the institution.
5. They ought to cooperate and assist in all functions of the institution related to administrative responsibilities
6. They ought to be available for answering queries of students or parents.
7. They are expected to be committed to overall growth of the institution
8. They are expected to be committed to the changed IT mode and adopt themselves to the same.



A handwritten signature in black ink, appearing to be "K. G. Joshi", written over a horizontal line.

Principal
K. G. Joshi College of Arts &
N.G. Bedekar College of Commerce Autonomous
Thane.