

# Few Guidelines for Filling the Freeship/Scholarship Form

- New user to Register into the portal, click on —New Applicant Registration button
- Do Registration using Aadhaar Number
- Applicants registered via Non – Aadhaar flow, should click on “Update Profile as per Aadhaar” in personal information as it is mandatory for DBT scheme benefit disbursement.
- If father is farmer, business man put YES in father salaried field in Parent’s /Gurdian’s details and fill his occupation in occupation field.
- In Hostel details please select Day Scholar.
- In Fee details field put zero fee as the student has paid category fee at the time of admission. Those who paid the full fees (like open category) , put fullfee as per college fee receipt.
- In field “Is this renewal: – Put No if you are new applicant and put Yes if you are existing user